

December 23, 2024

Board met as the Community Based Housing Board for a regular quarterly meeting at 9:00 a.m. in the Board Room in the Courthouse Waverly, Iowa. Minutes recorded by Kassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Tuesday, December 23, 2024 in the Courthouse, Waverly, Iowa, at 9:15 a.m. Cerwinski & Hildebrandt present. Kammeyer absent. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Cerwinski. Hildebrandt moved/Cerwinski second to approve the agenda. Bob Brunkhorst, Supervisor Elect, present for the duration of the meeting.

Hildebrandt moved/Cerwinski second to approve the 12/17/24 minutes.

Hildebrandt moved/Cerwinski second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Cerwinski second to approve a payroll change for Chad McGee, Deputy Sheriff, from \$74,177/yr to \$77,140/yr, step increase, effective 12/29/24.

Hildebrandt moved/Cerwinski second to Authorize Board Chair to sign an Amendment to the Professional Services Agreement between I&S Group, Inc. and Bremer County, Iowa for Construction Administration of Phase II of the Bremer County Courthouse Addition and Renovation Project.

Hildebrandt moved/Cerwinski second to Authorize Board Chair to sign U.S. Department of Agriculture Lien Waiver for farm tenant.

Hildebrandt moved/Cerwinski second to adopt RESOLUTION NO. 24-82 Fund Transfers. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY25 Budget: From General Basic to Co. Conservation Land Acquisition \$10,145.00. Transferring balance of FY25 capital project and sale of two trucks to the land acquisition fund to be reserved for future Cabin Project. So passed and adopted this 23rd day of December 2024.

Hildebrandt moved/Cerwinski second to adopt RESOLUTION NO. 24-83. Fund Transfers. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY25 Budget: From General Basic Fund to American Rescue Plan Fund \$37,807.00. Reclassifying purchase of fairground parcel, survey,

and abstract from an American Rescue Plan expenditure to a General Fund expenditure. So passed and adopted this 23rd day of December 2024.

Hildebrandt moved/Cerwinske second to appoint Kassandra Johansen, Finance Director as Authorized Representative and Supervisor Elect Bob Brunkhorst as Contact Person for the American Rescue Plan – Local Fiscal Recovery Funds.

Board reviewed 2025 board and committee appointment openings.

Board met with Tony Pollastrini and Lori Frerichs the ACCEL Group. Hildebrandt moved/Cerwinske second to Authorize Board Chair to sign Bremer County insurance renewal.

Board/Committee updates: Hildebrandt attended INRCOG Regional Transit, INRCOG Executive Board, INRCOG Board & INRCOG Transportation meetings. Cerwinske met as part of the North Iowa Response Group.

Board met with Landon Moore, Engineer, for a weekly department update. Frank Kelley, Heartland Asphalt present for bid letting. Hildebrandt moved/Cerwinske second to award Bremer County Project LFM-L-8-125—7X-09 for HMA Resurfacing on C33 from V56 to V62 to Heartland Asphalt subject to Engineer’s final approval.

Hildebrandt moved/Cerwinske second to adjourn at 10:08 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the Tuesday, December 23, 2024 meeting of the Bremer County Board of Supervisors.

Corey Cerwinske, Chairman

Attest: _____
Jennifer Bremner, Deputy Auditor

Claims Publication Summary 12/23/24:

Alliant Energy - IP&L	Intersection Lighting	197.65
Andrew Hockenson	Cell Phone Reimbursement	105.00
Angela Auel	Cell Phone Reimbursement	60.00
Blackhawk Environmental Testing, Inc.	Services	7,037.10
Bremer Co Highway Dept	Fuel/Repairs	2,860.58
Bremer Co Sheriff	Service of Notice	2,146.22
Bremer County	Internal Loan	46,344.97
Bremer County GA	Utilities	211.28
Bruce Tierney	Cell Phone Reimbursement	120.00
Bully Fabrication	Parts	23.00
Butler Co Rec	Utilities	62.07
Central Iowa Distributing Inc	Cleaning/Jail Supplies	822.00
Charm-Tex Inc	Inmate Supplies	704.70
City of Tripoli	Utilities	90.60
East-Central Iowa Rec	Intersection Lighting	53.91
Elizabeth A Fagerlind	Custodial Services	650.00
Galls LLC	Uniforms	582.74

Garry's Tire Service Inc	Vehicle Maintenance	145.65
GFC Leasing – WI	Copier Lease	221.45
Gordon Flesch Co Inc	Copier Lease	40.13
Grundy Co Sheriff	Service of Notice	47.56
Iowa Emergency Mgmt Assoc	Membership Dues	225.00
Iowa Prison Industries	Sign Expense	55.00
Iowa County Conservation Sys	Conference Fees	520.00
ISSDA	Membership Dues	575.00
Jerry Roling Mts Inc	Vehicle Maintenance	181.32
John Deere Financial	Parts and Supplies	174.68
KC Auto Body LTD	Vehicle Repair	2,741.03
Kevin Korman	Mileage Reimbursement	66.00
L & R Manufacturing, LLC	Sign Expense	293.75
Larry Pavelec	Mileage Reimbursement	57.60
Mandie Sanderman	Mileage Reimbursement	115.20
McCloud Services	Monthly Pest Control	198.75
MidAmerican Energy Co	Utilities	173.77
North Iowa Counseling LLC	Legal Services	1,000.00
Phoenix Supply	Jail Supplies	178.55
Plainfield Welding & Repair	Parts	24.00
Richard Harms	Mileage Reimbursement	14.40
Roling Ford LLC	Parts	34.94
Snap on Tools	Tools	40.75
Stacey Snyder	Mileage Reimbursement	21.00
Stokes Welding	Misc. Supplies	88.00
Storey Kenworthy /Matt Parrott	Office Supplies	60.60
Summit Food Service LLC	Inmate Meals	9,588.27
Taylor Construction Inc	Bridge Project	202,258.81
Terracon Consultants Inc	Construction Observation/Testing	897.50
Thompson Shoes	Safety Equipment	170.00
Us Cellular Corp	Phone Service	371.95
V-14 Truck & Auto Service LLC	Equipment Repairs	145.80
Verizon Wireless	Mobile Data	736.02
Waste Management	Dumpster Service	43.20
Waverly Industrial Rehab	Occ. Health Services	200.00
Waverly Newspapers	Publications	295.45
Waverly Newspapers	Annual Subscription	109.00
Waverly Tire Co	Parts/Services	276.00
Waverly Utilities	Utilities/Phone & Internet Service	580.54
	Total	285,038.49
Assessor		
Aaron Betts	Employee Mileage	152.40
Amazon Capital Services	Office Supplies	49.97
US Cellular Corp	Phone Service	89.15
Watson and Ryan PLC	Legal Services	3,832.16
	Total	4,123.68
CBS		
Jennifer Picken	Cell Phone Reimbursement	60.00
Murray Arends	Document Shredding	7.25
Susan Lahr	Cell Phone Reimbursement	60.00

Us Cellular Corp
Waverly Utilities

Phone Service	42.21
Utilities/Phone & Internet Service	2,467.39
Total	2,636.85
Grand Total	291,799.02